

CLAIMING YOUR Continuing Education Credits (CEs) for Care Transitions Events

To receive your CEs, you must sign in.

WALK-INS ONLY (if you did **NOT** enroll for this event online at EVENTS.TMF.ORG but you **DID** sign-in as a walk-in at the event):

A. If you do **not** have an account on the EVENTS.TMF.ORG Web site, go to <http://events.tmf.org> and create a new account.

B. E-mail your [EVENTS](http://EVENTS.TMF.ORG) account name, your name and the name and date of this event to CareTransitions@tmf.org so your [EVENTS](http://EVENTS.TMF.ORG) account can be updated with your attendance information.

C. Once your attendance information has been updated, TMF will notify you by e-mail. To claim your CEs, follow the “Everyone” instructions listed below.

EVERYONE:

1. Beginning 2 business days after the event you may log onto <http://events.tmf.org> using the **same account** information you used to enroll for the event.
2. At the top of the [EVENTS](http://EVENTS.TMF.ORG) home page, click on the “Click here to get your CEUs” link.
3. Follow the instructions to claim and print your certificate.
4. CEs will only be available for 14 calendar days after the event. You **MUST** complete an evaluation and claim your CE certificates within this timeframe.

If you have any questions, contact TMF at CareTransitions@tmf.org or 1-866-439-6863.